

Tekla Structures keyboard shortcuts

Representation for parts

Wire frame	CTRL + 1
Shaded wire frame	CTRL + 2
Hidden lines	CTRL + 3
Rendered	CTRL + 4
Show only selected	CTRL + 5

Representation for component parts

Wire frame	SHIFT + 1
Shaded wire frame	SHIFT + 2
Hidden lines	SHIFT + 3
Rendered	SHIFT + 4
Show only selected	SHIFT + 5

General

Help	F1
Save	CTRL + S
Properties	ALT + ENTER
Undo	CTRL + Z
Redo	CTRL + Y
Interrupt	ESC
Repeat last command	ENTER
Show/hide Minitoolbar	CTRL + K
Open Views list	CTRL + I
Switch between open views	CTRL + TAB
Copy	CTRL + C
Move	CTRL + M
Delete	DEL
Update	CTRL + U
Drag and drop	D
Pan	P
Middle button pan	SHIFT + M
Move right	→
Move left	←
Move down	↓
Move up	↑
Center by cursor	INS
Zoom original	HOME
Zoom in/out	PG UP/PG DN
Zoom previous	END
Zoom to selected objects	Z + click row
Fit work area to selected objects	F + click row
Rotate using mouse	CTRL + R
Rotate using keyboard	CTRL + arrow keys, SHIFT + arrow keys
Ortho	O
Relative coordinate input	@, R

Absolute coordinate input	\$, A
Next position	TAB
Previous position	SHIFT + TAB
Smart Select	S
Selection filter	CTRL + G
Add to selection	SHIFT
Toggle selection	CTRL
Lock X, Y or Z coordinates	X, Y or Z
Select all selection switch	F2
Select parts selection switch	F3
Snap to reference lines/points	F4
Snap to geometry lines/points	F5
Snap to nearest points	F6
Snap to any position	F7
Advanced options	CTRL + E
Inquire object	SHIFT + I

Modeling

Switch direct modification on/off	CTRL + D
Create new model	CTRL + N
Open model	CTRL + O
Create clip plane	SHIFT + X
Rollover highlight	H
Set view rotation point	V
Measure distance	F
Autorotate	SHIFT + R, SHIFT + T
Disable view rotation	F8
3D / Plane	CTRL + P
Fly (in perspective views)	SHIFT + F
Select all	CTRL + A
Select assembly	ALT + object
Hide object	SHIFT + H
Undo last polygon pick	Backspace
Finish polygon input	Space bar
Open component catalog	CTRL + F
Create AutoConnection	CTRL + J
Phase manager	CTRL + H
Open drawing list	CTRL + L
Print drawings	SHIFT + P
Create report	CTRL + B

Drawing

Associative symbol	SHIFT + A
Open drawing list	CTRL + O
Set next drawing color mode	B
Ghost outline	SHIFT + G
Open next drawing	CTRL + PG DN
Open previous drawing	CTRL + PG UP
Add orthogonal dimension	G
Add free dimension	F
Add to Master Drawing Catalog	CTRL + M
Recreate drawing	SHIFT + R

In Master Drawing Catalog:

Select all	Ctrl + A
Create drawings for all parts	Alt + A
Create drawings	Alt + C
User-defined attributes	ALT + U
Revision	CTRL + R

User Coordinate System (UCS)

Set coordinate system origin	U
Set coordinate system by two points	SHIFT + U
Toggle orientation	CTRL + T
Reset current	CTRL + 1
Reset all	CTRL + 0

ASSIGNING SHORTCUTS

If you frequently use certain commands, assign keyboard shortcuts to them. You will find them faster than using the icons and menus.

To assign a shortcut to a command:

1. Click **Tools > Customize...** to open the **Customize** dialog box.
2. Click on the command on the list on the left.
3. Use the **Filter** list box to find commands easily. Click the down arrow to select subgroups of commands. **ALL** displays all the commands available in Tekla Structures. You can also type in the command name to search for commands.
4. Use the **Shortcut** fields to assign a shortcut to the command. You can use a single letter, or combine a letter with the **Shift**, **Alt** or **Ctrl** key.
5. Move the command to the **Menu** list by clicking the right arrow. This will activate the shortcut and also add the command in the **User** menu.
6. Click **Close** to exit the **Customize** dialog box.

